

General Conditions & Fees 2022 - 2023 Intakes

In Vietnamese Dong

1) Academic fees for 1 certificate:

	FOUNDATION 6-month	INTERMEDIATE 6-month	ADVANCED 6-month
TUITION FEES	VND 35,000,000	VND 35,000,000	VND 35,000,000

2) Additional fees for 1 certificate:

Type of fees	Payment time	Conditions	Total amount
Enrollment fees	Pre-arrival	Non refundable	VND 4,650,000
Accommodation at the Hotel Academy (Double room ensuite)	Pre-arrival	Non refundable	VND 14,000,000
Food and beverage (full board)	Pre-arrival	Non refundable	VND 10,500,000
Uniform	Pre-arrival	Non refundable	VND 4,500,000
Insurance package (optional)	Pre-arrival	Non refundable	VND 2,000,000
Guarantee deposit	Pre-arrival	Refundable	VND 5,000,000
SUBTOTAL			VND 35,650,000
TOTAL (TUITION FEE + ADDITIONAL FEE)			VND 70,650,000

**Additional fee for Culinary programs: Chef uniform & knives VND 6,000,000 one-time payment*

3) Definitions

PRE-ARRIVAL FEES

Enrolment fees are automatically charged when the admission department confirms the place of the student. The invoice for these fees must be settled within one week and will guarantee the place of the student. These fees are non-refundable in case of cancelation.

PROGRAM FEES - PAYMENT & DEADLINES

Fees are charged on a 6-month basis and invoices are to be paid in full before the start of each year's session. We cannot reserve places and students cannot join until the semester fees are fully paid.

Invoice to be paid 30 days upon receipt.

SCHOLARSHIPS

Hotel Academy Phu Quoc supports the development of the local economy by offering innovative vocational Hospitality programs to students from all walks of life. We have our heart set on helping young people to receive the best education to reach their professional dreams and become the best Hospitality leaders of tomorrow. We have therefore implemented a scholarship system to help students with less financial means to join our program, based upon their family income. If you would like to apply for a Hotel Academy Phu Quoc scholarship, please contact our Director of admissions for details of application.

COURSE FEES

Course fees include VET by EHL program, exam fees, workshops, extra-curricular activities, guest lecturers' and field trips.

FIELD TRIPS AND EXPEDITIONS

All our students will participate in at least one mandatory expedition (Industry based) during their program at Hotel Academy Phu Quoc. The trip fees are non-refundable in case of non-participation. The cost of these journeys is part of the course fees and covers the cost of transportations, guided tours and staff support. The destination of these trips is subject to change according to Covid-19 restrictions and weather forecast.

DEPOSIT OF GUARANTEE

A deposit of VND 5,000,000 is required from all new students. This deposit covers any exceptional costs which may arise, for example from damage to rooms or materials. The deposit or the remainder will be reimbursed at the end of the student's studies. Students who abandon their studies during the academic year must inform the Hotel Academy Phu Quoc of their decision 30 days before the beginning of the next academic session in order to be eligible to request a refund of the deposit.

CANCELLATION POLICY

In case of withdrawal, the following cancellation policy will apply:

- Minimum 60 days prior to the start of a semester: fees already paid will be fully reimbursed - except for pre-arrival fees.
- 30 to 60 days prior to the start of a semester: 50% of the fees already paid will be kept as a late cancellation fee.
- 15 to 30 days prior to the start of a semester: 85% of the fees already paid will be kept as a late cancellation fee.
- 1 to 15 days prior to the start of a semester: 100% of the fees already paid will be kept as a late cancellation fee.
- In case a student is expelled for disciplinary issues such as drug consumption, inappropriate attitude, alcohol abuse, theft - *rules & regulations to apply* - the fees for the semester in progress and 50% of the following semester will be due to Hotel Academy Phu Quoc.
- In case a student is expelled during the last month of the semester in progress, the fees for both the current semester and the following semester will be fully due.
- In case of late arrival, absences or voluntary departure, no refund will be applied.

GENERAL ADMINISTRATION

- All withdrawals or cancellations should be sent in writing to the Director of Admissions at admissions@hotelacademypq.com and must be acknowledged by Hotel Academy Phu Quoc.
- The person financially responsible for paying the course fees is responsible for any damage caused by the student.
- The school cannot accept any responsibility in the case of the theft of money, jewelry, items of clothing and / or valuable objects (computer, phone, etc.) which were not entrusted to the safe-keeping of the school.
- Students are responsible for their own belongings while at Hotel Academy Phu Quoc. If lost items are found around Hotel Academy Phu Quoc, we will make reasonable attempts to return them to their owner. Any unclaimed items at the end of the course will be donated to charity as appropriate.
- By submitting the application form, the student / person financially responsible accept all clauses of this contract and any updated versions undertaking to maintain this contractual agreement with the Hotel Academy Phu Quoc.
- Applicable laws and regulations: Vietnamese legislation is the only law applicable in all matters concerning this document, irrespective of the country of residence of the student or the person financially responsible.

CONTACT US

Director of Admissions: admissions@hotelacademypq.com